

*Deadline 16 October 2020*
**1. Company Details**

Booth Number

Company Name

Address

Postal Code, City

Country

VAT Number/Tax Number

**2. Contact Person**

First Name

Family Name

Salutation

Telephone

E-Mail

**3. Contact Person (on-site)**

First Name

Family Name

Telephone

**4. Transport & Delivery**

Quantity <i>Anzahl</i>	Kind of Colli <i>Art</i>	Content <i>Inhalt</i>	Dimensions <i>Maße</i>	Weight in kg <i>Gewicht in kg</i>	Carrier/Shipper (e.g. UPS) <i>Spediteur (z.B. UPS)</i>
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**Kind of Transport | Versandart**
Loading Meter | *Lademeter Teilpartie*Groupage Freight | *Sammelgut*Insurance | *Versicherung*Full Load Trailer | *13,6 m komplett LKW*Courier Shipment | *Kuriersendung*Value € | *Warenwert €*

**Delivery Deadlines** | *Lieferfristen*

**Pick Up from Shipper**  
*Abholung Absender*

**Delivery to Booth**  
*Anlieferung am Stand*

**Collection from Booth**  
*Abholung am Stand*

**Return up to**  
*Rücklieferung bis*

Date (from-to)

Time (from-to)

All dates and times agreed for delivery are without any recourse.

**5. Onsite Handling**

Storage of Empties | *Leerguthandling*

Volume approx. (m<sup>3</sup>) | *Geschätzte Menge*

Storage of Goods | *vollguthandling*

Value (€) | *Warenwert*

Forklift 3 t | *Gabelstapler 3 t*

Set Up (date & time) | *Aufbau*

Dismantling (date & time) | *Abbau*

Pallet Truck | *Hubwagen*

Set Up (date & time) | *Aufbau*

Dismantling (date & time) | *Abbau*

Worker | *Transportarbeiter*

Set Up (date & time) | *Aufbau*

Dismantling (date & time) | *Abbau*

**6. Payment Details** (billing address if different from above)

Company Name

Address

Postal Code, City

Country

VAT Number (mandatory for European Companies)

I agree the charges and shipping guidelines stated in the Exhibitor Manual and Technical Guidelines (7. Logistic, Traffic, Set-Up and Dismantling)

Date

Signature

**7. Liability & Insurance**

For our handling on exhibition ground, all terms and conditions of the exhibition cooperation apply. We work on a basis of the General German Forwarding Conditions (ADSp). We accept orders exclusively on the basis of the German Forwarders Standard Terms and Conditions – ADSp – latest edition. We wish to draw your attention to the fact, that according to art. 23 of the ADSp, the liability of the freight forwarder for loss and/or damage to goods is limited to €10.- per kg of the

gross weight of the consignment in normal cases. For a contract on multimodal transit as well as for mayor losses a further limit of 2 special drawing rights per kg respectively €1.0 Mio each occurrence or €2.0 Mio for all claims in aggregate in connection with the same occurrence – whichever is higher – applies.

We recommend to cover goods in transit insurance via our office.