

*Deadline 31 August 2020*  
*This includes furniture and printing documents*

**mandatory  
form**

## 1. Company Details

Booth Number

Company Name

Address

Postal Code, City

Country

VAT Number (mandatory for European Companies)

Your billing address is different from above? Let us know.

## 2. Contact Person

First Name

Family Name

E-Mail

Telephone

## 3. Booth Package & Basic Equipment

### Booth Type

Please choose your booth type. Detailed information can be found on pages 2–5 in the booth equipment catalog.

**choose**

Single	Head	Double		Triple	
		Option 1	Option 2	Option 1	Option 2

### Basic Equipment (in booth package included, no extra charge)

1 table and 2 chairs or 1 high table and 2 barstools are included in the booth package. Please let us know which ones you prefer. Pictures and colors can be found on page 7 in the booth equipment catalog.

	Article Name	Color (white or black)	Quantity	Unit Price*
1.	Table STANDARD, 80x80x75 cm (LxWxH)		1	incl. in booth package
	Chair STANDARD, 45x50x77 cm (LxWxH)		2	
<b>or</b>				
2.	High Table STANDARD, Ø70 cm, height: 110 cm		1	incl. in booth package
	Bar Stool STANDARD, 35x35x82 cm (LxWxH)		2	

\*All prices are rental prices for the entire event and VAT is applicable.

#### 4. Additional Equipment

Article Name	Color	Quantity	Unit Price*	Total*
			€	
			€	
			€	
			€	
			€	
			€	
			€	
			€	
			€	

\*All prices are rental prices for the entire event and VAT is applicable.

#### 5. Printing & Storage

We are happy to offer you an individual printing of the walls, sideboards and counters. Furthermore we provide the opportunity to store your printed walls. Just ask us or take a glance at our new booth equipment catalog, we will be glad to be of help!

Type	Quantity	Unit Price*	Total*
		€	
		€	
		€	
		€	
		€	

\*All prices are rental prices for the entire event and VAT is applicable.

I agree to below General Terms & Conditions

Date

Signature

#### General Terms & Conditions

##### Cancellation Policy

Cancellation must be sent in writing to the organizer by e-mail.  
No cancellation fees apply for furniture orders before the following dates.

- Prior to 31 August 2020: No cancellation fees for furniture orders apply
- After 31 August 2020: 100% of the total amount is due
- No-show: 100% of the total amount is due

The change of the particular maturity is based on 12:00 pm (noon) GMT+1.

##### Payment Terms

All prices are net. Performance period is the SEPAWA® CONGRESS.  
Balance is due 100% after receipt of the invoice. Objections to the invoice shall only be considered if they are submitted within 14 days of the invoice issue date.

If payment is not made in due time, the equipment will not be assembled.

Payments within 8 days will be granted with 2% discount.