



*Deadline 15 March 2018*

**mandatory  
form**

**1. Company Details**

Company Name

Address

Postal Code, City

Country

VAT Number (mandatory for European Companies)

**2. Contact Person**

First Name

Family Name

Salutation


Telephone

E-Mail

**3. Scope of Service – Booth Package**

**A booth package contains the following:**

- basic structure incl. 4 – 5 white walls (depending on location)
- 3 spotlights
- 1 high table with 2 bar stools (alternatively: 1 table with 2 chairs)
- power connection
- Wi-Fi access
- 2 Exhibitor Tickets
- 5 Beverage Coupons per Exhibitor Ticket
- 2 Lunch Coupons per Exhibitor Ticket
- 1 Snack Coupon per Exhibitor Ticket
- 1 Company Entry Advanced



**Price € 2,800**  
(head booth: € 3,100)

The exhibition and its booths are exclusively built in the typical SEPAWA honeycomb shape.

**Preferred Booth Number\***

1. ....
2. ....
3. ....

\*Preferences will be honored if possible, but cannot be guaranteed.

**Comments:** .....

Please return this form to:

**Michaela Reitmayer**  
Tel.: +49 8281 79940-44  
E-Mail: michaela.reitmayer@sofw.com

**4. Payment Details** (billing address if different from above).....  
Company Name.....  
Address.....  
Postal Code, City.....  
Country.....  
VAT Number (mandatory for European Companies)

I agree to below General Terms and Conditions

.....  
Date.....  
Signature**General Terms & Conditions**

Please note that this is only an extract of the complete, mandatory General Terms &amp; Conditions.

**Payment Terms**

Balance is due 100% after receipt of the invoice. Objections to the invoice shall only be considered if they are submitted in written form within 14 days of the invoice issue date.

**Cancellation Policy**

Cancellation must be sent in writing to the organizer by e-mail.

- |                                    |                                  |
|------------------------------------|----------------------------------|
| · Prior to 15 April 2018:          | 20 % of the total amount is due  |
| · From 15 April to 15 August 2018: | 50 % of the total amount is due  |
| · After 15 August 2018:            | 100 % of the total amount is due |
| · No-show:                         | 100 % of the total amount is due |

The change of the particular maturity date is based on 12:00 pm (noon) GMT+1.

Please return  
this form to:**Michaela Reitmayer**  
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